



Minutes **2012 Bond Project Advisory Team (PAT) Meeting** **Waltrip High School**

MEETING #: 29

LOCATION: Waltrip High School

DATE / TIME: October 26, 2015, 5:00pm

ATTENDEES: (those marked with a check were present)

✓	Adams, Debbie	Alumni Assoc.
	Ahmad, Ayesha	Teacher
	Alexander, Rebecca	
	Barbee, Kristie	Teacher/Dept Chair Alumni
	Bigley, Michelle	Asst. Director Childcare
	Carolla, Melissa	
	Castroena-Narvaez, Adriana	Parent, Alumni
✓	Clay, Catherine	Teacher
	Cnagcya, Daisy	HOSA PAT Rep
	Condor, Lucero	HOSA PAT Rep.
	Davis, Nicholas	
✓	Dunn, Kevin	Waltrip PTA
✓	Enloe, Dr. Jon	Community
✓	Espinosa, Jesse D	Band Director
	Espinosa, Sandy	
	Evans, Michael	Teacher
	Ford, Eric	HISD-Facility Design
	Gerstacker, Sharon	Teacher
✓	Gibson, Mary L	Teacher, Alumni
	Gillis, Shelley	Teacher, Dance
	Gover, Ashley	
	Hanare (sp?), Sarah	Teacher/daycare parent
	Holland, Delinda	Community
	Johnson, Jerry	Staff Member
✓	Kelly, Dan V	Teacher, Coach
	Krause, Sarah	Daycare parent
✓	Krohn, Cynthia	Staff Member

	Mellon, Erika	Houston Chronicle writer
	Leonard, Veronica	Teacher/Math Dept Chair
	Lisico, Dorinda	Parent
	Meza, Joseph	
	Mitchell, Dale	Principal
	Murrell, Aly	Student
	Peltier, Lauren	Coach - Volleyball
	Quiroz, Azeneth	
✓	Reibenstein, Cindy	Alumni & WAA, Chamber
	Roberts, Emily	Student Representative
	Roberts, Jane Ann	Parent/Comm/PTA VP
	Robinson, Francine	Director Childcare
	Ruedas, Rosy	
✓	Ruffino, Darcy M	PE Teacher
	Salinas, Brandon J	
	Sanders, Derrick	HISD-Sr. PM
	Santos, Jonathan	Waltrip Student; Band
	Sullivan, Gary	Alumni
	Sutton, Terry	Alumni Assoc/Comm
	Terry, Stan	Community
✓	Turner, Jeff	Staff Member
	Velarde, Nita	Teacher
	Verma, Jagdeep	Staff Member
	Villarreal, Elizabeth	Parent
	Welch, Tommye	
	Witherspoon, Stephanie	Teacher
	Wright, Todd	Waltrip Ath. Director



✓	Alling, Brian	HISD - Project Mgr.
	Bankhead, Dan	HISD – Facilities Design
	Busch, Kim	Gensler Architects
✓	Cardona, Mark	HISD Chief Secondary Officer
	Eghan-Wiafe, Dinah	HISD – Facilities Design
	Harris, LaJuan	HISD – Facilities Planning
	Hickson, Kimberly	Gensler Architects
✓	Hime, Ken	Satterfield & Pontikes
✓	Hollingsworth, Matisia	HISD – Facilities Construction
	George, Richard	Data Projections AV
	Stasio, Megan	Data Projections AV
	Kiest, Rebecca	HISD Bond Communications

	Lopez, Orlando	Satterfield & Pontikes
✓	Moon, Neal	Satterfield & Pontikes
	Reagan, Charles	Satterfield & Pontikes
	Rice, Jim	Rice & Gardner Consultants
	Robertson, Sue	HISD – Fac. Planning
✓	Rink, Ryan	Satterfield & Pontikes
✓	Snook, Kelly	HISD - Project Manager
	Spencer, Jason	HISD Supt. Chief of Staff
✓	Sullivan, Mark	Gensler Architects
✓	Troxler, Wade	Satterfield & Pontikes
	Wright, Kedrick	HISD-Facilities Design

PURPOSE: The purpose of this meeting was to share information of the project construction progress with the Project Advisory Team (PAT) members.

AGENDA:

- Discuss project construction progress updates
- Questions and answers
- What to expect at the next PAT meeting

DISCUSSION:

1. HISD Project Manager, Brian Alling thanked attendees for their participation in the project process and attending the meeting.
2. Mr. Alling introduced the Satterfield & Pontikes Construction team. Contractor project superintendent Wade Troxler presented a slide show of recent Waltrip High School construction progress.
 - a) Renovation of existing classrooms continues on all three floor levels in the central three-story classroom portion of Waltrip High School. Ceiling drywall, fire-sprinkler suppression system, electrical and plumbing work is continuing in these areas.
 - b) Exterior window replacement in the three-story classroom wing is almost complete with exception of the portion of windows near the school's front entry. This portion of windows are scheduled for replacement in the spring of 2016.
 - c) The boys' athletic locker room area renovation work continues and plumbing lines are almost complete and ready for inspection by the City of Houston. Construction of the new wall partitions will begin soon. Also, concrete floor trenches which had been created for the installation and rerouting of under floor sewer drain lines in this area have been filled in with concrete in preparation of new flooring.

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- d) The contractors have begun preparation for constructing the foundation of the new band hall and weight room additions. The new addition foundation piers are scheduled to begin drilling the week of November 2nd.

QUESTIONS AND ANSWERS:

- 29.01** **Q.** One of the PAT attendees asked when to expect the campus would need to move out of the existing band hall area. These attendees also asked when the gymnasium expansion construction was scheduled to begin and the campus not have use of this gym. It was noted there is a tournament scheduled for December 17th and 18th and the campus athletic department will need to use both gyms.
- A.** Both the gymnasium areas and the existing music band hall areas are expected to begin construction renovation activities after staff and students return from winter holiday break in January of 2016. The contractor did not believe there would be conflict for these dates but also cautioned the campus is a construction zone and access to the gyms is limited. The campus and hosts of the tournament need to evaluate for access availability for its visitors.
- 29.02** **Q.** One PAT member requested confirmation of estimated timeline when the courtyard brick pavers are scheduled to be installed in the front courtyard area.
- A.** The courtyard portion of scope is scheduled to occur during the summer of 2016.
- 29.03** **Q.** Another PAT member requested information on the timeline of current classrooms being renovated and if the teachers would be asked to move into their new classrooms the week of December 7th which is during campus testing period.
- A.** Mr. Troxler confirmed the move into the renovated classrooms would not occur until after testing was completed.
- 29.04** **Q.** Several PAT members asked if a Community Meeting presentation of the construction project status and communicate the scope for community citizens could be scheduled prior to the holiday break.
- A.** Mr. Alling indicated he would review this request with Principal Mitchell and HISD Bond Communications office for any conflicts with campus or district calendars.
- 29.05** **Q.** A PAT member inquired requesting additional information regarding the contractor contract.
- A.** Ms. Matisia Hollingsworth, HISD Bond office Senior Manager of Construction responded questions regarding contracts should be requested through an open records request to the district.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. The contractor will provide an update on construction progress at the next PAT meeting.

NEXT PAT MEETING: Monday, November 30, 2015 at 5:00 pm at the Waltrip High School Library.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Brian S. Alling

Sr. Project Manager

HISD – Construction & Facility Services

3200 Center Street, Houston, TX 77007

Phone: (713) 556-9250; Email: balling@houstonisd.org

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